



The Hayfield School, Hurst Lane, Auckley, Doncaster DN9 3HG
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Headteacher: Lisa Fox

School Meals Debt Policy for Parents

As from September 2017 The Hayfield School will adopt a strict No Debt policy relating to the school meal service.

If debts are incurred, then the school budget has to pay for them, you will appreciate that schools are in extremely tight financial positions at this time and as a result we are unable to have unexpected debt. We are sure that you will support this policy so that we can ensure that the money we receive from central government is spent directly on the education of our students.

If parents believe that their children may qualify for entitlement to Free School Meals then please check on Doncaster Councils Website <http://www.doncaster.gov.uk/services/schools/free-school-meals> . This allowance is a statutory right and it is important that you use it if you qualify. Help is available with your application either at the school office or by contacting Doncaster Council.

Parent/s must pay in advance for the school lunch using any of the methods of payment outlined below:

- Online using ParentPay – this is our preferred method
- Cash at the revaluation units that can be found in school

Students will be unable to have a school lunch unless it is paid for. We understand that there may be a genuine reason for non-payment and in these circumstances the school may grant a debt allowance of 1 meal. This debt must be paid by the next day and future meals must be paid in advance before any meal is provided. If the debt is not cleared, parents should provide a packed lunch for their child.

We hope that by implementing this debt policy we are able to help parents manage school dinner money effectively.

If you have any concerns please don't hesitate in contacting the school.

Yours sincerely

Ian Melia

Business Manager